



<b>WORK STANDARD</b>	 <b>Saskatchewan Health Authority</b>		<b>Title:</b> EMS Advanced Airway Management Call Audit  <b>Role performing Activity:</b> All EMS staff
	<b>Location:</b> SHA Emergency Medical Services	<b>Department/Unit:</b> SHA Emergency Medical Services	
	<b>Document Owner:</b> SHA EMS Clinical Care and Quality Assurance	<b>Date Prepared:</b> May 30, 2025  <b>Date Approved:</b> June 5, 2025	
	<b>Consultation:</b> Medical Oversight Team	<b>Last Revision:</b> March 9, 2026	
	<b>Related Policies/Documentation</b> <ul style="list-style-type: none"> <li>• Saskatchewan College of Paramedics – Airway Management (Medicated Facilitated Intubation)</li> <li>• SHA Airway Management Form for Practicing Paramedics</li> <li>• SHA MFI Process and Associated Medical Director Role</li> </ul>		

**Work Standard Summary:**

To ensure best practice and clinical quality care is delivered by EMS providers across the province, and to support consistent data collection for Advanced Airway Management. As Clinical Care and Quality Assurance Coordinators, our role is to provide constructive feedback, collect and analyze data, and foster open dialogue between providers to support continuous improvement and professional growth.

<b>Essential Tasks:</b>	
1.	<p>For <b>SHA Services</b>, all PCRs that include <b>Advanced Airway Management attempts</b> (MFI, non-MFI intubations, and SGA insertions) along with all associated documentation, must be scanned and emailed to the SHA Clinical Care and Quality Assurance (QA) Coordinators.            Emails must include the following subject line:            “Contains Confidential Patient Information – For QA purposes only”            Please send all submissions to:  <a href="mailto:SHAEMS.QualityAssurance@saskhealthauthority.ca">SHAEMS.QualityAssurance@saskhealthauthority.ca</a></p> <p>For <b>Contracted Services</b>, all PCRs that include <b>Medicated Facilitated Intubation (MFI) or intubations where medication was used for post-intubation sedation</b>, along with all associated documentation, must be scanned and emailed to the SHA Clinical Care and Quality Assurance (QA) Coordinators.            Emails must include the following subject line:            “Contains Confidential Patient Information – For QA purposes only”            Please send all submissions to:  <a href="mailto:SHAEMS.QualityAssurance@saskhealthauthority.ca">SHAEMS.QualityAssurance@saskhealthauthority.ca</a></p>

2.	<p>When submitting Advanced Airway documentation, please ensure the following items are included:</p> <ul style="list-style-type: none"> <li>• Completed Patient Care Report (PCR)</li> <li>• Any <b>accompanying documentation</b> relevant to the case, such as: <ul style="list-style-type: none"> <li>○ Medication list</li> <li>○ SMOST (Saskatchewan Medical Order for Scope of Treatment)</li> <li>○ Past Medical History</li> </ul> </li> <li>• Cardiac monitor printouts, including: <ul style="list-style-type: none"> <li>○ 12-lead ECG</li> <li>○ Trend Summary</li> <li>○ Event Summary</li> </ul> </li> </ul> <p><b>*Note: SHA Services transmitting via the CodeStat system are not required to include monitor printouts.</b></p>
3.	<p>Along with submitting the PCR and all associated documentation, practitioners will also be required to complete the new online <b>SHA Airway Management Form for Practicing Paramedics</b>, which has replaced the previous physical document titled <b><i>“SHA Medicated Facilitated Intubation Form for Practicing Paramedics.”</i></b></p> <p>This form will be available to all paramedics through either a <b>QR code</b> or <b>URL link</b>, allowing it to be easily accessed on any device.</p> <div style="text-align: center;">  </div> <p style="text-align: center;">or</p> <p style="text-align: center;"><a href="https://redcap.rqhealth.ca/apps/surveys/?s=P9PW8RDYF4TTY9PY">https://redcap.rqhealth.ca/apps/surveys/?s=P9PW8RDYF4TTY9PY</a></p> <p style="text-align: center;">or</p> <p style="text-align: center;"><a href="https://redcap.link/r48azvsc">https://redcap.link/r48azvsc</a></p>
4.	<p>These Patient Care Reports (PCRs) will be reviewed by the Clinical Care and Quality Assurance Coordinators and retained for data collection purposes. Each PCR will be assessed for adherence to appropriate treatment plans and compliance with established protocols.</p>
5.	<p>The QA Coordinator will forward their review, along with the corresponding PCR and documentation, to the Associate Medical Director or Provincial Medical Director for final review.</p>

6.	<p><b>SHA Services:</b></p> <ul style="list-style-type: none"> <li>• Upon receiving feedback from the Associate Medical Director or Provincial Medical Director, the QA Coordinator will contact the practitioner involved to review and provide the feedback. The practitioner’s Supervisor, Superintendent, or Coordinator will also be informed of the feedback shared.</li> </ul> <p><b>Contracted Services:</b></p> <ul style="list-style-type: none"> <li>• Upon receiving feedback from the Associate Medical Director or Provincial Medical Director, the QA Coordinator will forward the information to the designated contact for the contracted service. It is the responsibility of the contracted service to manage the Quality Assurance process for their practitioners.</li> </ul>
7.	<p>All Advanced Airway Management data will be collected and archived by the QA Coordinators. Our overall goal is to advance and evolve the EMS profession while ensuring the delivery of optimal patient care. Through consistent data collection, we can support evidence-based advocacy for expanding EMS responsibilities within the province.</p>
8.	<p>The Advanced Airway Management review process will follow the well-established principles of EMS Just Culture. By taking the time to understand the underlying factors behind any errors, we recognize and acknowledge that mistakes can happen to anyone. This approach promotes learning, accountability, and continuous improvement in patient care.</p>