



COUNCIL MEETING MINUTES

June 10, 2022

Present: Matt McGurk (President), Noël Dunn (Vice President), Kyle Sereda (Past President), Jason Farago (Fire), Donna Dohms, Michael Slater, Karen Gibbons (Public Representative), Joel Gritzfeld (Public Representative), Jacquie Messer-Lepage (Executive Director), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator), Rashed Al-Mamun (Policy and Research Analyst), Jodi Egeborn (Manager of Professional Practice), Jen Williams (Director of Professional Practice and Research)

Regrets: William Breen, Olumide Adetunji (Public Representative)

1. Call to Order:

- President of Council called the meeting to order at 9:05

2. Land Acknowledgement:

- I want to acknowledge that in Saskatchewan, we are on treaty land. These treaties serve to govern our relationships with Indigenous people.
- Today I am located on Treaty 6 territory, which is the traditional territory of the Nehiyawak, Dene, Saulteaux, Dakota, Lakota, Nakota and the homeland of the Métis/Michif Nation.
- It is important that we recognize that we all have benefits and responsibilities under these agreements. We acknowledge the harms and injustices of the past and present. We dedicate our efforts to working together in a spirit of collaboration and reconciliation. We are all treaty people.

3. Declaration of conflict of interest

- Introductions; welcome new Council members

4. Approval of Agenda

MOTON: To approve the agenda. **Noël/Joel. Carried.**

5. Approval of Minutes April 8, 2022

MOTON: To approve the minutes. **Karen/Donna. Carried.**

5.1 Business arising from the Minutes

ACTION ITEM	ACCOUNTABILITY	Status	TIMELINE
1. Create a retention and destruction policy and include discipline and consensual resolutions. Council likes the CPSS reasons for keeping info and would like this reflected in the policy.	JML	Underway Reviewing requirements with Info Tech consultants	Ongoing Underway. Will be incorporated as part of risk management conversation this summer
2. Council to review the Terms of Reference of Committees.	Committee chairs, President et al	Underway	Ongoing Will do this summer. Committees will be asked to review their terms of reference
3. Evaluate bylaw language to ensure application is consistent and addresses reinstatement requirements.	JML	Underway Ongoing; requires change to The Paramedics Act	Completed a lot of this work in preparation for AGM. This can be removed
4. Would like social media guidance or best practice for members.	Council	Send comments to Executive Director ASAP	No comments received yet but will discuss later on in this meeting
5. Draft a provision that addresses individuals unable to obtain insurance for reasons beyond their control	JML/Policy Analyst	Recruiting policy analyst - Completed	TBD Summer 2022
6. Send ED potential questions for Liability Insurance	Council	Send comments to Executive Director ASAP	Completed

6. Progress on Strategic Priorities:

6.1 Strategic Outcomes Update

- Due to virtual work, have built a strong reserve. That said, one supreme court case would deplete the legal reserve
- Have reduced staff by .5 FTE due to no longer being open to the public (by appointment only now)
- The Pulse newsletter – “who is your patient” theme for the next year; articles about gender, nationality, etc.
- Staff meets online regularly. Hybrid online/office environment depending on needs
- Meet with stakeholders regularly; monthly with Saskatchewan Health Authority (SHA); quarterly with Ministry of Health (MOH); monthly with Canadian Organization of Paramedic Regulators (COPR) to align regulatory approaches
- With COPR, working on improving cultural and behavioural competencies through the development of regulatory standards (PERRS Project)
- Quality assurance work is ongoing: 2 years ago, SCoP opened all renewal documents. Now College audits 20% plus all applications with restrictions. This is consistent with other larger regulators
- NIRO – Network of Interprofessional Regulatory Organizations, to work on joint submissions to the Ministry and Government. Have an omnibus bill before government to standardize some legislation amongst regulators
- Research – large virtual reality project; it is important to have research tied to the project to ensure that the tool meets the requirements for screening.

6.2 COPR National PCP/ACP Exam Results

- Results of most recent exam are going out to individuals today at noon
 - Exams are developed and delivered by COPR
 - ACP students typically do well
 - Numbers circulated are only Saskatchewan graduates
 - Do all PCP graduates write the exam? College does not track graduation numbers. Some people are on their second or third write
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6.3 COPR National EMR Exam Update

- Low passing rate; this is an ongoing issue and a very big challenge for SCoP
- Programs are approved but delivered in a shorter time than other provinces (in some cases, in about half the time). In other provinces, as long as 3-4 months instead of 2 weeks
- In 2018, SCoP required instructors to be licensed. Has not solved the problem but did improve student success. When instructors are unlicensed, they are unfamiliar with legislation/policies

7. Additional Updates – Executive Director

7.1 Committee Reports for Information (Committee Chairs as appropriate)

7.1.1 Executive Committee Decision: to engage Risk Management Consultant

- SCoP has a risk framework but needs a business continuity plan
- Have hired a consultant to do analysis and develop plan, and will take the College through a process to identify gaps

MOTION: To endorse the Executive Committee decision to hire a Risk Management Consultant.
Karen/Noël. Carried

7.1.2 Audit Committee

- Minutes of May 12 meeting circulated to Council
- Substantial vacation liability exists with staff however plans are in place to deplete the surplus.

7.1.3 Legislation and Bylaws Committee

- June 9 meeting did not have quorum; will reschedule
- Bylaw changes coming in the fall if the Omnibus bill is passed

7.1.4 Discipline Committee

- Discipline hearing in mid-May took place virtually.
- Preliminary discussions on another two complaints; reports are being drafted
- No details of individual cases were discussed

7.1.5 Professional Conduct Committee

- Two files are potentially going to Discipline Committee
 - 2021 had 41 complaints; all but 3 have been resolved
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- 2022 has slowed down a little; 14 new complaints. 6 have been closed, 4 have been assigned
- Usually we see more professional misconduct (behaviour, addictions) complaints however lately the concerns relate to professional incompetence
- Prior to COVID-19, average of 20 cases/year
- No details of individual cases were discussed

7.1.6 Paramedic Practice Committee (PPC)

- Had a meeting in late May; no quorum
- Scope changes submitted. Info gathering now
 - Antivirals
 - Opioids for breathlessness for ACP
 - Treat and refer for PCP and ACP for palliative patients
- Language clean-up pieces in protocol manual
- Next meeting in September, but some issues will be resolved by email

7.1.8 Education Committee

- Met at the end of May/early June
- Update on working groups
- Documentation Course working group – materials are all submitted; course is being developed and will be launched on the Medavie Moodle platform
- CME Review working group – tying up last few ends; October 31 deadline to announce changes for the next renewal year (2024)

7.1.8 Nominations Committee

- Recommendations are made in January, finalized after election

Decision Required: Committee appointment confirmation

<p>Audit Committee: Noël Dunn, Chair</p> <ul style="list-style-type: none"> • John Crocker 	<p>Legislation & Bylaws Committee: Matt McGurk, Chair</p> <ul style="list-style-type: none"> • Public Rep from Council: TBD • Recruit 1 more member • Mike Meyer • Renewal of expired term: Betty Hoffart
<p>Discipline Committee: Joel Gritzfeld, Chair</p> <ul style="list-style-type: none"> • Scott Thomson • Tyler Erker 	<p>Education Committee: Joel Gritzfeld, Chair</p> <ul style="list-style-type: none"> • Julie Braaksma • Jessie Dunsing

<ul style="list-style-type: none"> • Shelby Payne • Renewal of expired terms: Julie Braaksma, John McDonald, Gilbert Maraboto, Haley Spencer 	<ul style="list-style-type: none"> • Marie Stimson • Mike Meyer • Renewal of expired term: Ryley Kosomenko
<p>Nominations Committee: Recommend: Donna Dohms from Council as Chair</p> <ul style="list-style-type: none"> • Mike Meyer • Public representative: TBD (recruit) 	<p>Professional Conduct Committee (PCC) Chair: To be determined by the PCC</p> <ul style="list-style-type: none"> • Ryan Omichinski • Carla Steciuk • Jamie Bursay • Renewal of expired terms: Cari Evenson-Carlton, Marie Stimson, Ian Schneider

MOTION: To accept nominations with change to PCC – committee will appoint its own chair.
Noël/Michael. Carried.

8. Collaboration, Meeting and Training Updates:

8.1 Research/Funding Meetings

- Partnership with U of R and SaskPolytech; have been working on quality assurance of Virtual Reality airways management project (assessing students with the VR tool)
- Also partnered with U of R on larger piece of research for entire VAPOC project
- Applied for MITACS grant (federal money); matching grant. Will allow to recruit post-doc students for research; analytics, drafting of publication

8.2 VAPOC Project update (Info only)

- Status report from April 30 circulated to Council

8.3 NIRO Omnibus Bill update

Proposed amendments to all (professions) health regulatory bylaws are being considered to create consistency across professions. The Bill has been approved by the Minister and is currently under review by the Cabinet Committee.

Proposed amendments include:

- Ensuring legislation governing NIRO members contains a "duties and objects" clause
 - The authority to address a practitioner's fitness to practice
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- Empowering regulatory bodies to suspend or restrict a member's ability to practice while a complaint is under investigation without going to court
- Enabling Council to adopt bylaws without additional member approval
- Allowing Council to adopt bylaws that establish panels from the investigation committee and the Discipline Committee to address hearings or investigations
- Giving investigation committees the authority to properly investigate complaints
- Allowing regulatory bodies to continue their investigations of members where the member's conduct is potentially criminal in nature
- Authorizing regulatory bodies to establish processes for selecting members of Council in bylaw rather than legislation
- Authorizing regulatory bodies to use non-disciplinary alternatives to address concerns about behaviour that do not warrant formal discipline; and

9. Other/New Business:

9.1 Strategic Planning Update:

- Hope to schedule in person meeting for fall in conjunction with regular Council meeting (2 days)

9.2 Information Item:

- Introduction of Bill 29-81 Labour Mobility & Fair Registration
- Link to news release: <https://www.saskatchewan.ca/government/news-and-media/2022/april/06/new-legislation-supports-attracting-skilled-workers-to-saskatchewan>
- Bill 29-81; was brought in by the province. SCoP was asked for feedback

9.3 Information Item: Paramedics Top the List of Most Respected Professions

<https://toronto.citynews.ca/2022/05/18/paramedics-canada-respected-occupation-poll/>

9.4 Scheduling Orientation

- Will schedule a Council orientation over the summer

10. In Camera Session:

10.1 Council Item(s) with ED

10.2 Council Item(s): ED excused for this portion of meeting

11. Adjournment: Next Council Meeting September 24, 2022; **MOTION:** To adjourn at 11:20. Noël



PENDED ACTION ITEM	ACCOUNTABILITY	Status	TIMELINE
1. Enterprise Risk Management	JML	Underway	July/August 2022
2. Evaluate options regarding diverse Council representation	JML	Underway	Pended 2021