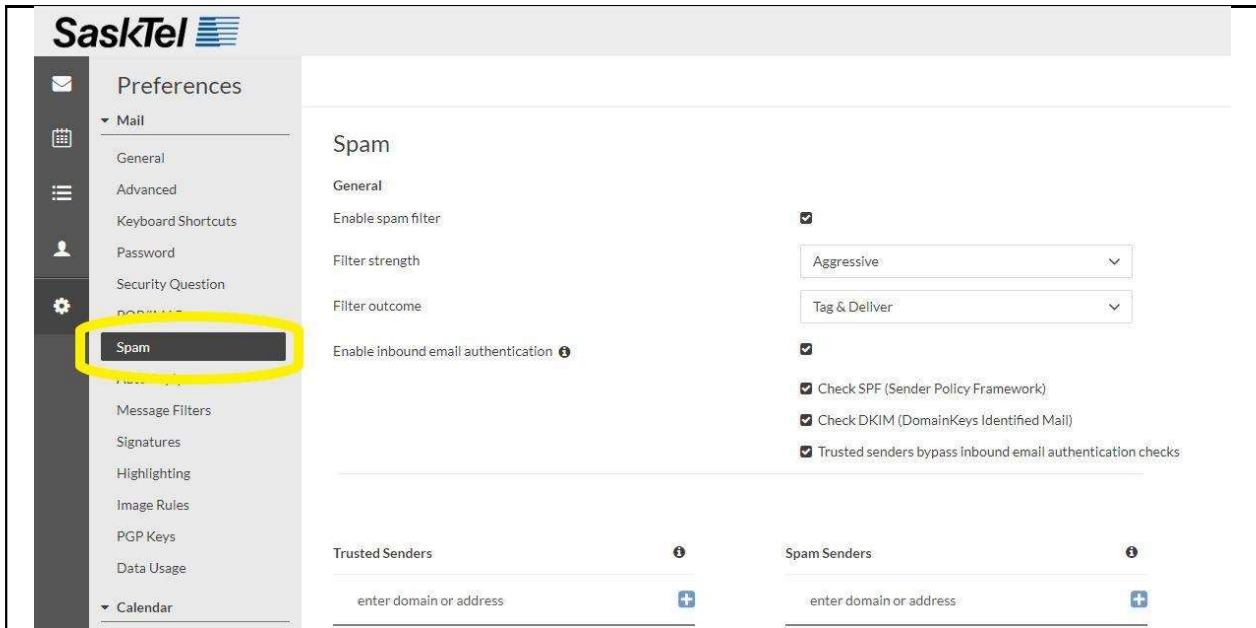
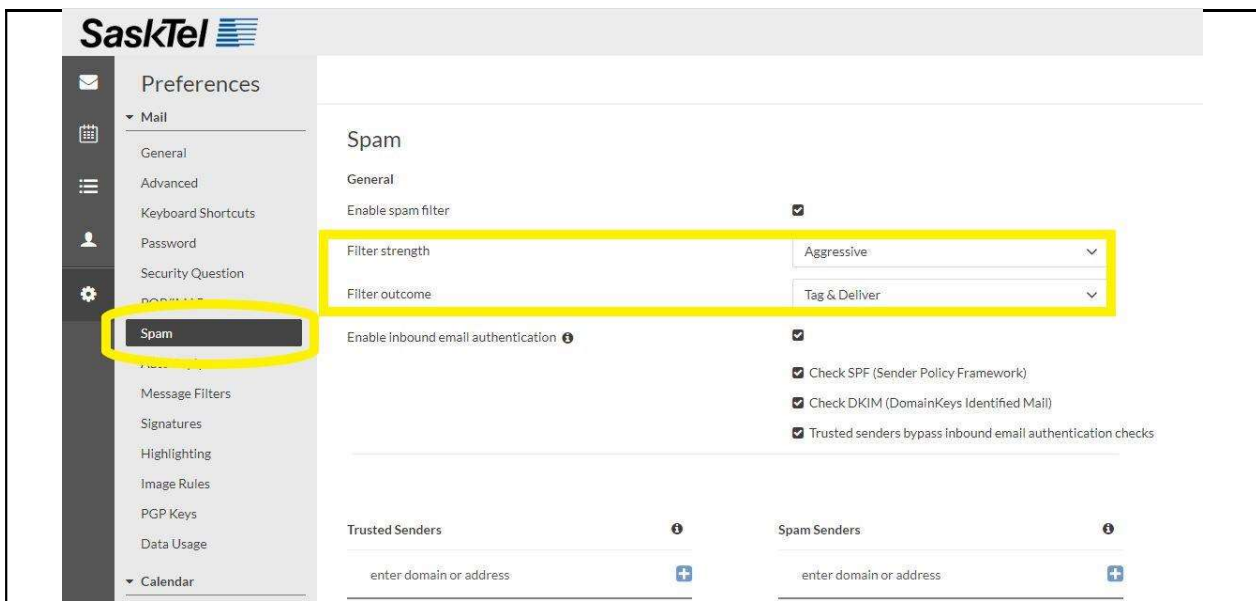


When you first login to your SaskTel webmail, you should see this on the left-hand side of your screen.

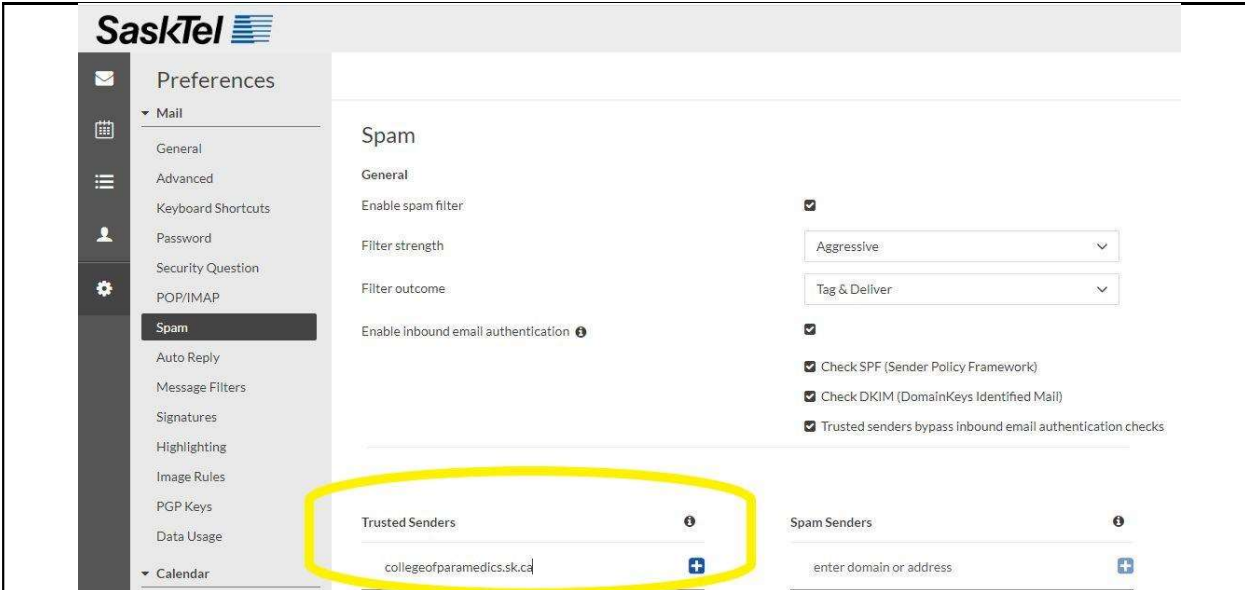
Users may have different folders, but they should have the settings icon, or gear to click on.



Once in the settings, again on the left-hand side of the screen are a variety of options. Click on Spam. That will change the available settings in the main work area, or centre/right of the screen.



First, check these two settings. My filter strength was “Standard” which could explain why I get so much spam. My filter outcome was set to “Delete” - so I never saw what spam was sent, it was immediately deleted by SaskTel servers. You can set filter strength to Light, Standard, or Aggressive. You can see in this image; I have set mine to “Aggressive”. You can set the outcome to Delete, Tag & Deliver, or Quarantine. I changed mine from “Delete” to “Tag & Deliver”.



Finally, at the bottom of the Spam settings, you should find an area labelled “Trusted Senders”, in the space available (there will be greyed text saying “enter domain or address”) - you can click in there and type. To allow ALL college email through, enter just the domain (EVERYTHING after the @ symbol), then click the dark blue square with the white “+”. If it’s still light blue, you’ve entered something wrong.

That’s it! Should be no problem. I have made all these changes, and successfully reset my College password.

Changing your email app spam settings only affects local spam – spam that made it past the server - it will NOT affect how SaskTel handles spam. I cannot stress this enough. If you don’t change these settings on your SaskTel webmail, nothing you do locally will make a bit of difference.

Also – periodically check these settings, I had my strength/outcome set differently, must have been reset last server maintenance on the SaskTel end. The most important change will be to add the SaskTel domain.