



COUNCIL MEETING MINUTES

Friday April 9, 2021

09:00 to 13:00 hrs.

Present: Kyle Sereda (President), Matt McGurk (Vice President), Tim Hillier, Jason Farago (Fire), Chris Fay, Mike Meyer, Karen Gibbons (Public Representative), Joel Gritzfeld (Public Representative), Olumide Adetunji (Public Representative), Jacquie Messer-Lepage (Executive Director), Collette Parks (Communications Coordinator), Rashed Al-Mamun (Policy and Research Analyst), Tosin Adewusi (intern from Johnson Shoyama Graduate School of Public Policy), Louise Durnford (Director of Operations), Jodi Egeborn (Manager of Professional Practice), Jen Williams (Director of Professional Practice and Research)

Regrets: Bill Fischer (Past President)

1. Call to Order

- President call to order 9:05

2. Approval of Agenda

- Add 8.2.1 Resolution
- Add 6.18 Professional Conduct Committee (PCC)

MOTION: To approve the agenda. **Tim/Chris. Carried.**

3. Approval of Minutes from February 26, 2021

MOTION: To approve the minutes as presented. **Chris/Joel. Carried.**

3.1 Business arising from the Minutes

ACTION ITEM	ACCOUNTABILITY	Status	TIMELINE
1. Create a retention and destruction policy and include discipline and consensual resolutions. Council likes the CPSS reasons for keeping info and would like this reflected in the policy.	JML	Underway	Ongoing
2. Medicine Wheel Training/Indigenous Awareness	JML	Underway	Ongoing
3. Council to review the Terms of Reference of Committees.	Kyle et al	Underway	Ongoing

4. Send a letter to Ministry of Immigration and Career Training to thank for funding	JML	Underway	
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4. Progress on Strategic Priorities

4.1 Strategic Outcomes Update: planning day

- Summary circulated of the strategic planning session held in February with Council and staff
- **Decision Required:** of the 4 groups of strategic priorities, identify which in those groups would be number 1 priority:
 - Group 1: Quality assurance and education
 - Group 2: Succession planning: business continuity
 - Group 3:
 - Number 1: Expand training
 - Number 2: Increase integration into healthcare system
 - Group 4: Financial vulnerability

ACTION ITEM: For June meeting, will assemble into action items and formal plan

4.2 COPR National Exam Results

- No results to report; Next exam is in May

4.3 EMR Exam Update

- One final face-to-face exam; 37 individuals over 2 sessions at Conexus Arts Centre
- Moving forward, COPR will be conducting the EMR exam; SCoP no longer needs to register EMR examinees

5. Additional Updates – Executive Director

5.1 Committee Reports for Information

5.1.1 Executive Committee: No updates to report

5.1.2 Audit Committee

- Minutes from March 11, 2021 meeting were circulated
- **Audited Financial Statements:** Documents to follow on receipt from Auditor

5.1.3 Legislation and Bylaws Committee

- Committee had a meeting in first week of April
- At that point had not received any resolutions
- Fee bylaw update: when members extend a restriction, suggesting an additional charge of \$100. Most members do not make an effort to

complete restriction requirements within the 6-month initial period; there is no risk to them to delay.

- Committee has approved charging a renewal fee on restrictions. Seeking Council approval. This is permissible in existing bylaws.

MOTION: To begin charging \$100 for extension of restrictions. Chris/Tim. Carried.

5.1.4 Discipline Committee

- No update to report; No details of individual cases were discussed

5.1.5 Paramedic Practice Committee (PPC)

- Has not met since last Council meeting
- Mid-May for next meeting

5.1.6 Education Committee

- Has not met since last meeting
- June 24 next meeting

5.1.7 Nominations Committee

- No updates to report

5.1.8 Professional Conduct Committee

- Met on March 31, 2021
- Closed 9 files
- Two more files will be complete shortly
- Opened 10 new files
- No details of individual cases were discussed

5.2 Immersive Technology in Paramedic Competency Assessment (ITPCA) Project

- Project has been launched
- RFP for project manager and vendor; have been selected. Working on vendor contract
- Assembling stakeholder groups

5.3 Collaboration

- International Medical School Graduates (IMG) bridging to ACP: work with the Ministry of Immigration and College of Medicine (Saskatoon): Virtual information session update
 - 64 medical graduates received presentation
 - Identify 5-6 best candidates; focusing on underemployed or unemployed

- 5.4 Annual General Meeting:** virtual AGM May 4, 2021
- Waiting for response from Minister; draft agenda circulated to Council
 - Annual Report, Financial Statements forthcoming
 - Cultural Safety presentation from SCoP Policy Analyst
 - Will provide Q&A forum
 - One resolution for discussion and vote
 - 2 Member-at-large positions filled;
 - Mindfulness session plus fun session

- 5.5 Disease Control Regulations Update**
- Info piece, circulated to Council
 - The amendment will permit PCP students to do vaccinations; students could participate at any point in the program (program completion not required)

6. Meeting and Training Updates

6.1 Research/Funding Meetings

- Publication of SCoP research: Published on March 24, 2021 in the Australasian Journal of Paramedicine
- “Public perceptions of the cost of paramedic services in Saskatchewan, Canada”

6.2 PSCS Meeting

- SCoP met with Paramedic Services Chiefs of Saskatchewan (PSCS)
- Discussed professional liability insurance, COPR and changes to exam schedules, restricted licences

7. Other/New Business

7.1 COPR General Update

- EMR Examination Development – launch May 2021; See 4.3 for update

7.2 Annual General Meeting

- Draft agenda circulated to Council

7.2.1: Resolution

- Proposal is recommending a freeze membership fees and requiring approval of a business case to increase fees in the future
- Reserves are intended to provide contingency re: catastrophic events
- Freezing fees will place the College in a declining budget situation
- Currently initiatives and programs are supported through effective financial management supplemented by grants and other funding sources, which are not guaranteed
- If this resolution passes, the College may be forced to levy a surcharge reserves are depleted. It is entirely possible that a surcharge could see fees go from \$520 to \$700 in a year. Very real risk; surcharges would be

permissible without a member vote required.

- Pandemic shows that a catastrophic event can happen
- Other College have experiences with levies
- Self-regulation can be withdrawn by the government if proven unsustainable;

7.3 Vaccine Hesitancy Campaign

- Social media campaign coming soon

7.4 Regulatory Effectiveness

- Information sheet circulated to Council
- Not common with Sask regulators at the moment but very important to ensure that public expectations are being met

7.5 Linked-in posts/The Pulse

- The Pulse has been circulated;
- Have been posting on LinkedIn; good news about paramedics and SCoP

7.6 Restricted Licence Issue: Restricted ACPs performing ACP skills unsupervised

- Regina was moving forward with one-on-one practice with ACPs back from ACP school (no supervision)
- SCoP needs to provide more education re: direct supervision requirements
- These were PCPs who graduated from ACP school but haven't completed exam.

ACTION: Create messaging that goes to every individual regarding Restricted practice

- Messaging via email when the Restricted licence is approved
- Will do a note in The Pulse
- Can put restricted info in other places on website

Meeting moved in-camera at 1142

8. In Camera Session:

8.1 Council Item(s) with ED

8.2 Council Item(s): ED excused for this portion of meeting

9. Adjournment: Next Council Meeting June 11, 2021 (0900-1300)