



## Highlights of the April 5, 2016 Meeting of Council

The April 5, 2016 Council Meeting was held at the SCoP office with a teleconference option also made available. Six members of Council attended in person and two sent regrets.

### 1. Call to Order

Dan Lewis called the meeting to order at 9:36 a.m.

### 2. Approval of Agenda

- Addition of item 4.2.3 Protocol Sub-Committee

**Motion:** To approve agenda with above addition. **Kael, Kyle. Carried.**

### 3. Approval of Minutes from January 29, 2016

- SEMSA presentation. Kyle left the room for the discussion; **Motion:** to accept with changes above. **Lindsay, Betty. Carried.**

### 4. Business Arising/Action Items

#### 4.1 Executive Director Accountability Report

##### 4.1.1 Criminal Record Report:

- No changes since last report

##### 4.1.2 Strategic Outcomes Update

- New intended measures have been linked up to activities done in the College.
- Highlights include:
  - Continuing work on the pilot project with eHealth.
  - Renewal: went quite well. The College typically licences ~1900 members, and then over the rest of the year register 200 more.
  - Audit and Compliance Officer: portfolio is very busy; the position budget is for 3 days per week, but this month required double that allocation.
  - Evaluation tools: applied for and received funding to develop materials to evaluate internationally-trained applicants. Developed tools and policies. Clear process has been defined for applicants.
  - International Roundtable on Community Paramedicine (IRCP) – Executive Director is helping develop program for annual meeting

(Saskatoon this year) with committee member Gary Wingrove, who is also a guest speaker at the 2016 SCoP AGM.

#### 4.1.3 COPR National Exam Results

- February sitting: 137 candidates wrote across the country. 104 wrote the PCP 2011 exam, 32 wrote ACP, 1 PCP 2001 NOCP exam (last sitting)

#### 4.1.4 EMR Exam Update

- The next exam will have 33 candidates (compared to the last sitting of 7).

### 4.2 Other

#### 4.2.1 AGM 2016 Update

- Draft Agenda was circulated to Council.
- Presenters:
  - Keynote is Gary Wingrove from Mayo Clinic. Topic: Community Paramedicine
  - Brent Stewart from Sask Poly. Topic: new Community Paramedicine program
  - Dave Reed from Regina EMS. Topic: Occupational Stress and Injury

##### 4.2.1.1 Annual Report

- Annual Report was circulated to Council.

**MOTION:** To approve the Annual Report. **Bill/Betty. Carried.**

#### 4.2.2 General

- Working with Saskatchewan Registered Nurses Association (SRNA) on a working group relating to Right Touch Regulation, a risk-based approach to regulation. Risk based regulation is a forward-thinking approach that includes assessing competencies in the context of what is/is not a risky procedure; what would protect the public with that risk in mind? Discipline decisions and coaching to members are based on the relative risk to the public.
- Canadian Medical Association (CMA) Accreditation: As of February, 2018 they will no longer be accrediting the academic institutions that train paramedics.
  - The Paramedic Association of Canada (PAC) is interested in taking this on. The COPR Executive is meeting with PAC to talk about this. COPR is concerned about a conflict of interest.
    - The potential conflict of interest relates to PAC owning the NOCP profile and also defining standards that educational

institutions must follow in order to be accredited. What if regulators aren't ok with the profiles?

- CMA isn't planning to accredit anyone, only desktop work with respect to accreditation for the next two years; no site visits, which includes talking to students and staff.
- Applied with Saskatchewan Association of Medical Radiation Technologists (SAMRT) for a pro bono student from the law school to look at possible changes to the Act (i.e.: Section 23).
- Critical Care Paramedic (CCP) Member Survey: Completed a survey of members and SEMSA. Based on feedback, SCoP is considering a CCP licence level or endorsement; for now it will be limited to those already practicing with STARS and Air Ambulance.
  - SCoP intends to implement the licence level to STARS/Air Ambulance, before rolling out to road ambulance. People already working in the air ambulance/STARS workplace have a way to maintain their skills.
- Ministry of Health: some Health Information Protection Act (HIPA) changes have been passed.
  - Integrated services disclosure provision: where a team is providing an integrated set of services (i.e. health, RCMP, social services), are allowed to work together to identify at-risk people and reach out to help them. HIPA now allows for that disclosure.

#### **4.2.3 Protocol Sub-Committee**

- Plan to go through all of the protocol manuals and combine them into one single manual within a year.

### 4.3 Meeting and Training Updates

#### 4.3.1.1 PESPC/PPC

- Provincial Emergency Services Practice Committee (PESPC), chaired by the Ministry of Health, was officially disbanded.
- Professional Practice Committee (PPC) will replace PESPC and will be chaired by the College. First meeting will be in the summer.

#### 4.3.1.2 SEMSA Meeting

- SCoP met with Saskatchewan Emergency Services Association (SEMSA) on March 9.

### 5. Committee Reports (standing item – not all committees will provide updates)

#### 5.1 Executive Committee

- Decisions since last meeting were circulated. **Motion:** To accept the decisions. **Betty/Kael.** Carried.

#### 5.2 Education Committee:

- Criminal record check issues are now going to Professional Conduct Committee (PCC). The Education Committee does not have an investigation background, and didn't feel qualified to determine what they feel is a PCC-related issue.

#### 5.3 Audit Committee

- Minutes from last meeting were circulated to Council.
- Audited Financial Statements*
- Excess of Revenues will go into a fund to help offset potential court costs.
  - Continue to apply for funding to support activities of the College.

**MOTION:** To accept audited financial statements. **Lindsay/Betty.** Carried.

#### 5.4 Professional Conduct Committee

- The PCC has opened 6 new files to date; 4 are still open from last year; 5 are still open from this year. 4 letters of guidance went issued, with 2 other files being referred to the Discipline Committee.
- Next meeting is in May.

**5.5 Discipline Committee**

- No update to report

**5.6 Legislation and Bylaws Committee**

- Resolution submitted to change The Highway Traffic Act to force people to pull over and stop for emergency vehicles, not just pull over.
  - This is not part of SCoP's mandate or control. A letter will be sent asking them to withdraw the resolution, referring them to the Ministry of Highways.
- Membership Fee Freeze Resolution
  - Will need a legal opinion on whether this type of resolution can be taken to the membership. If it takes away legislative authority of Council, it may not be permissible.

**5.7 Nominations Committee**

- No update to report.

**6. Other/New Business**

**6.1 Liability Insurance Policy**

- Deferred until after consultation.

**6.2 Investment Policy**

- The policy addresses risk tolerance for risk, with 5 categories being identified; the Audit Committee recommendation is to pursue moderate risk.
- Investment option recommended is Private Wealth Management. The College will conduct an Expression of Interest to find a suitable advisor.

**MOTION:** To accept the investment policy as presented. **Betty/Lindsay. Carried.**

**7. Adjournment**

**Next Council Meeting:** June 17, 2016