



COUNCIL MEETING HIGHLIGHTS

Friday September 25, 2015

The September 25, 2015 Council Meeting was held at the SCoP office with a teleconference option also made available. Seven members of Council attended in person, one by telephone, and one sent their regrets.

1. Call to Order

President, Dan Lewis, called the meeting to order at 9:37 a.m.

2. Approval of Agenda: Bill/Jason - Carried

3. Approval of Minutes

- Change "Organization of Saskatchewan Paramedics" to Association of Saskatchewan Paramedics
- Nominations committee: change "Doris Derbyshire" to Doris Robertson (also in the motion)

MOTION: to approve the minutes with changes above. **Bill/Tom - Carried**

4. Dale Backlin: acknowledgement and presentation: Postponed to November 6, 2015 Council meeting

5. Business Arising/Action Items:

4.1 Executive Director Accountability Report (JML):

4.1.1 **Criminal Record Report:** No changes since last report.

4.1.2 Strategic Outcomes Update

- Transcript from the spring 2015 strategic planning session, held with staff and Council, was circulated.
- Council reviewed strategic direction, and made certain that the strategic drivers are appropriate.

Changes in strategic drivers identified by Council

- Social and Demographic Trends:
 - Increasing population as well as increasing aging population; might move this item to the “environment” section.
 - Farm communities are in decline, but some towns are booming (Pense, Belle Plaine, Maclean, etc.) and they are not close (1 hour +) to health complexes (population is shifting, not just increasing or aging).
 - Loss of capacity and organizational knowledge as people retire. Also, a trend towards term employees instead of full-time positions results in loss of expertise. Might put this in Economic/Political Trends.
- Client and Member Expectations
 - Understanding the role of paramedic, both for the client and the member.
 - Community paramedicine: under member expectations, biggest problem about community paramedicine is there is no training for it. When you aren’t taking people to the hospital for further assessment and treatment, what is the training piece for the assessment?
 - Change ““Members expect competent and qualified partners” to “Members expect educated, competent and qualified partners”
- Economic/Political Trends
 - “Economic downturn may cause out-migration of the province” – in fact, we are seeing an in-migration, so change to: “may cause changes to migration in the province.
 - Technology: Add “Cyber security and privacy.

SWOT Analysis:

External Threats to Mitigate

- Add something relating to reciprocity: SCoP was not informed and licences were not acquired when international help arrived in Northern Sask.
 - Do we have any policy of temporary licence? No, but it’s on the “to do list”. At Burning Man, everyone was licenced at one level lower than their home jurisdiction.
 - Need to know more about the trade agreements in place.
 - Are they authorized under federal legislation?
 - Not a lot of clarity with regards to who is in charge, whether federal or provincial
 - What is SCoP’s purpose in an emergency situation?

Internal Strengths: Add “Excellent public representatives on Council.”

Internal Weaknesses: Add “Lack of mobile-friendly web-based services.”

Draft Mission Statement(s)

- Executive Director will look at these statements again, pulling together a 3-person committee to wordsmith.

Vision Statement

- Possible new vision statements:

Paramedics are integral in delivery of effective patient and client-centered healthcare using the trust, respect, and knowledge that we possess.

Collectively providing effective patient-centered healthcare using the trust, respect, and knowledge that we possess...

Priority Goals

- Strengthen processes for evaluating applicants: Add “NOCP Redevelopment”

Intended results relating to the strategic goals

- Would like to do surveys. Get to know the patient and find out if we are meeting their needs, and help the public to understand the regulator. Could do focus groups.

4.1.3 **COPR National Exam Results:** Exam results were circulated to Council.

4.1.4 **EMR Exam Update:** EMR exam results were circulated to Council.

4.2 Other:

4.2.1 **AGM 2016 Location and Date Discussion:** Rooms have been tentatively blocked in Regina.

4.3 Meeting and Training Updates

4.3.1 PAC NOCP Redevelopment Meeting Update

- PAC is creating a draft document and will present it at PACExpo. They haven’t talked to stakeholders yet, so it will be a high-level presentation.

4.3.2 COPR Exam Vendor RFP

- COPR has gone to market to ensure that the vendor in place for exam delivery is competitive; the executive will be interviewing two short-listed vendors over the coming weeks.

4.3.3 CLEAR Conference Update

- Executive Director attended a conference held by the Council for Licensure,

Evaluation and Regulation (CLEAR).

- Attended lectures on: duty to accommodate, aging workforce population, how to build resilience in your membership among others.
- Before the CLEAR conference, Executive Director also participated in CLEAR sponsored National Certification for Investigators.
 - Covered basic jurisprudence, hearings process, investigative process, etc.

5. Committee Reports

5.1 Executive Committee

- Decisions made since last meeting were circulated. The majority of the requests are simple and similar.

5.3 Education Committee - No minutes to report.

5.3.1 PESPC Revised Terms of Reference

- Director of Professional Practice and Research and the Executive Director met with the MoH to talk about PESPC.
- The needs of the College and MoH have evolved to the point that the committee terms of reference need revision; decision made to sunset PESPC and start a new body under a terms of reference more reflective of College needs.

5.4 Audit Committee

- Minutes of the last meeting were circulated to Council.
- Graduate Intern has been researching an Investment Policy.

5.5 Professional Conduct Committee

- Met 3 weeks ago. Two complaints are being investigated and are at the information gathering stage.
- Two more complaints have been made and will be presented at the next PCC meeting, scheduled for November 4.
- One CCRA is ongoing and being monitored.
- Appeal is going to Supreme Court.

5.6 Discipline Committee: No update

5.7 Legislation and Bylaws Committee: No update

6. Correspondence: Circulation file of correspondence was circulated to Council.

- Member Wellness: Graduate Intern is researching this issue.

7. In-camera Session

ED Item(s): if applicable

Council Item(s): ED excused for this portion of meeting

8. Adjournment

Next Council Meeting: November 6, 2015

Meeting Adjourned at 14:23.