



## COUNCIL MEETING HIGHLIGHTS

September 15, 2017

**Present:** Jason Trask (President), Kael Irvine, Kyle Sereda, Angela Graham, Tom Janisch (Public Representative), Jacquie Messer-Lepage (Executive Director), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator)

**By telephone:** Betty Hoffart (Public Representative), Aris Scott

**Late:** Olumide Adetunji (Public Representative; arrived 9:00 a.m.), Bill Fischer (Vice President; arrived 10:15 a.m.)

### 1. Call to Order

- Jason Trask called the meeting to order at 8:39 a.m.

### 2. Approval of Agenda

**MOTION:** To approve agenda as presented. **Angela/Kael. Carried.**

### 3. Approval of Minutes

**MOTION:** To approve minutes as presented. **Tom, Angela. Carried**

#### 3.1 Business arising from the Minutes

- Business discussed is recorded under agenda items 5.11, 5.12, and 9.1.
- Risk Management Framework: has been circulated to Council by email and is posted on the website.

### 4. Progress on Strategic Priorities:

#### 4.1 Strategic Outcomes Update:

- Stakeholder meetings:
  - Met with Accreditation Canada. Program and approach are excellent.
  - Advanced Care Planning meeting with RQHR. Advanced care directives are different between the health regions. SCoP's protocol, the law, and practice are out of sync. Provincial law doesn't allow anyone except the patient to change advanced care directives once they have been established.



- Ministry of Health: met with the Ministry a number of times. EMS Consultation. Critical Care Paramedic.
- Ministry of Economy: met regarding AIT (Labour Mobility), Foreign Trained Applicant project.

#### **4.2 COPR National Exam Results**

- Results arrived day before Council meeting, so no report yet.

#### **4.3 EMR Exam Update**

- Exam results were circulated to Council.

### **5. Additional Updates – Executive Director**

#### **5.1 OIPC Report:** <https://oipc.sk.ca/assets/hipa-investigation-021-2017-067-2017-068-2017.pdf>

- Drafted a feedback document. The key element that the College interprets differently is that we don't believe a Patient Care Report (PCR) number is personal health information.
- Because of the implications surrounding the recommendations, Merilee (lawyer) will draft the response that the College accepts the report, but doesn't agree with some particular recommendations. The College can probably comply with many of the recommendations however OIPC Recommendations are not binding.
- SCoP is legally allowed to have the info. SCoP asks the employer first. If they say no, the College asks the Ministry. Employers can de-identify the info before it gets to SCoP.
- The PCR numbers by themselves don't mean anything to SCoP. The College submits the info to the Ministry of Health (MOH) and they link the numbers to the info in the PCRs. They could have been de-identified by the Ministry before sending to us; as they were not, we de-identified them upon receipt.
- OIPC feels that the numbers by themselves are personal info.
- This situation can be addressed to some degree by revising the reporting process.

#### **5.2 Ministry of Health:**

##### **5.2.1 EMS Consultation Meeting**

- Met with Ministry of Health. Waiting for feedback.

##### **5.2.2 Critical Care Paramedic Licence**

- Made a submission to the Ministry of Health regarding this new licence level. MOH had had 90 days to respond. MOH needed time to do a consultation with labour relations, which they did. MOH rejected the
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proposal because of some labour relation issues, but has since asked that the whole proposal be resubmitted again and so it was.

### **5.2.3 ARMS number assignment**

- The Ministry of Health is going to adopt SCoP numbers instead of their ARMS numbering system.

### **5.2.4 eHealth Pilot: included in Annual Report and also featured on Twitter Canada's official blog to mark Canada 150!**

- FYI

## **5.3 Technology update/Renewal**

### **5.3.1 Foreign Trained Applicant portal**

- Has been implemented and is live.

### **5.3.2 Exam registration portal**

- Has been implemented and is live. Would like to include exam results reporting to examinees in future upgrades. Currently a manual process.

### **5.3.3 Renewal readiness**

- Working on the renewal form now. Waiting for Bursting Silver to make a few adjustments.

## **5.4 PACE conference**

### **5.4.1 Self-regulation workshop**

- The College participated in a Q&A. Questions were quite good. Interest in self-regulation across the country is growing and Saskatchewan is being sought out for advice. Nova Scotia is the newest self-regulator. Manitoba is close.

### **5.4.2 Learning Essential Approaches to Palliative Care (LEAP) Training**

- Very good training. If Saskatchewan introduces palliative care as part of how paramedics practice in the province, would send the Director of Paramedic Practice and Research to this program to evaluate it. Palliative care is improving a person's ability to manage their conditions, not just at the end of life.
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#### 5.4.3 Meeting with educators: Germany, Northern Ireland, USA, & Turkey

- PAC has agreed to support initial assessments from the meeting participants representing universities in these countries. COPR exam can potentially be delivered in the country of origin. Once the program assessments are done for a program, they don't need to be done again.

#### 5.5 Ambulance Today Article and Advertisement:

<http://www.ambulancetoday.co.uk/Summer2017/>

#### 5.6 Saskatchewan Polytechnic Partnership

##### 5.6.1 Public Engagement Project

- To get provincial funding, need affiliation with an organization that has links to a research ethics board. Partnership with SaskPoly best route, and they are required to conduct more research as a condition of becoming a Polytechnic. We have a signed agreement with SK Polytechnic.
- Saskatchewan Centre for Patient Oriented Research: has money to engage in patient-centred research. SCoP is launching a project that involves focus groups and face to face interviews to determine experiences and expectations of the public. Also want to determine whether or not the academic programs are sufficiently meeting the needs of the public.
- Have received money to put together the project proposal. Can pay for some logistics such as Indigenous advisors and room rentals. SaskPoly is also paying for a student at their end who will work on the research and writing, to build capacity with SaskPoly for research.

##### 5.6.2 EHR project

- The College is applying for provincial funding to support an expansion of this project.

##### 5.6.3 Student resilience project

- SaskPoly very interested in this project. Aim is to assess paramedic students before entering program in terms of their general mental health. The project would follow them through their schooling, which includes new Road to Mental Readiness training, and several years out in practice to determine if the additional training improved the level of practitioner resilience.
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- The Justice Institute of British Columbia (JIBC) will be used as a benchmark comparison for the project, because they do not offer that the “Road to Mental Readiness” training.

#### **5.7 Saskatchewan Center for Patient Oriented Research (SCPOR) Training**

- Executive Director, Director of Operations, Director of Professional Practice and the Policy and Research Analyst have taken the training. This training is mandatory in order to apply for funding.

#### **5.8 Grant applications**

- Discussed within other agenda sections.

#### **5.9 Lease update – lease extension granted**

#### **5.10 2018 AGM – Saskatoon**

- Has been booked at the Western Development Museum on May 2. Will be back to back with ITLS AGM and workshop.

#### **5.11 Restricted Licence Survey**

- Director of Professional Practice and Research contacted a random selection of employers and surveyed them to discuss direct supervision. Only three employers replied. Two didn't mind indirect supervision of new restricted members. One didn't mind indirect but only comfortable if the practitioner was previously registered with the College.
- Other jurisdictions: don't really licence students. You're considered a student until you pass.
- Education Committee does not support restricted licences for anyone who hasn't passed the COPR exam. They recommend direct supervision for anyone who hasn't passed the exam. Would prefer no licence, no practice, but are ok with direct supervision.
- New ACP grads would still have a PCP licence and can work as a restricted ACP with direct supervision.

#### **5.12 Amendment to Investment Policy**

- Added Saskatchewan advisor requirement

**MOTION:** To accept change indicated in policy. **Bill. Angela. Carried.**

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## **6. Committee Reports for Information**

### **6.1 Executive Committee**

- No action since last meeting.

### **6.2 Education Committee (meets 2 weeks following CPSS meetings)**

- Next meeting is October 13.

### **6.3 Audit Committee**

- Minutes from the last Audit Committee meeting, held May 26, 2017, were circulated to Council.

### **6.4 Professional Conduct Committee**

- All files from 2016 are closed or with Discipline Committee.
- Currently 6 files with ongoing monitoring by way of Consensual Complaint Resolution Agreements (CCRAs).
- 9 files are open. 2 have been offered CCRAs, the remaining 7 will have the reports reviewed at the upcoming meeting on September 20, 2017.
- 4 new complaints.
- No discussion of individual cases occurred in this Council meeting.

### **6.5 Discipline Committee**

- Hearing scheduled for November; 4 days are booked.
- No discussion of individual cases occurred in this Council meeting.

### **6.6 Legislation and Bylaws Committee**

- No meeting occurred since last Council update.

### **6.7 Nominations Committee**

- No meeting occurred since last Council update.

## **7. Paramedic Practice Committee (meets 5 weeks prior to CPSS meetings)**

- No CPSS meeting has occurred since last Council update. Next PPC meeting will be in late October.

## **8. Meeting and Training Updates:**

### **8.1 SaskPain – “A Pain Strategy for Saskatchewan”**

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- Director of Professional Practice and Research is a member of the working group, which is developing a pain strategy for the province.

## **8.2 Community Paramedic Working Group**

- Have reviewed the Calgary Community Paramedic competencies and hoping to align to the NOCP document. Working on developing definitions.
- Right now the definition of a community paramedic is location-based, within their current scope. In the future, it will mean an enhanced level of care.

## **8.3 Saskatchewan IV Formulary Maintenance Team**

- Director of Professional Practice and Research is an ad hoc member of this group.

## **8.4 Accreditation Meeting: September 14, 2017**

- Met with the new accreditation body selected by the consortium that sent out an RFP.
- Equal, part of Accreditation Canada, was chosen.

## **8.5 Canadian Partnerships Against Cancer**

- Engagement meeting took place a week ago; the agency funded the meeting of representatives from across Canada to discuss the introduction of a standard approach of palliative care.

## **8.6 Advance Care Planning Program RQHR**

- Will do some amendments of that area. Discussed under 4 item.1 of this agenda.

## **8.7 CLEAR Regulatory Administration Committee**

- Executive Director was invited to sit as Vice Chair of this committee.

## **9. Other/New Business:**

### **9.1 Sask. Polytechnic change to program pass requirements**

- The pass mark at SaskPoly has moved to 50% for everyone.
  - The COPR exam is a benchmark against the lower passing grade.
  - The College will communicate the definition of direct supervision to the membership.
  - Does Council support direct supervision and want to maintain status quo? Yes.
  - TO DO: needed on website and as an email to membership: Very clear definition of direct supervision, plus roles and responsibilities of the supervisor.
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**10. In Camera Session**

**10.1 ED Item(s):** if applicable

**10.2 Council Item(s):** ED excused for this portion of meeting

**11. Adjournment – Next Council Meeting:**

**MOTION:** To go in camera: **Bill, Kael. Carried.**

**MOTION:** To adjourn at 14.28. **Bill.**

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