



COUNCIL MEETING HIGHLIGHTS

Friday April 12, 2019

Present: Bill Fischer (President; attended for first hour), Kyle Sereda (Vice President), Jason Trask (Past President), Angela Graham, Dan Lewis, Matt McGurk, Joel Gritzfeld (Public Representative), Olumide Adetunji (Public Representative), Jacquie Messer-Lepage (Executive Director), Louise Durnford (Director of Operations), Collette Parks (Communications Coordinator), Rashed Al-Mamun (Policy and Research Analyst), Jennifer Williams (Director of Professional Practice and Research), Karen Gibbons (@0837 - Public Representative)

Regrets: Kael Irvine

1. Call to Order

- President of Council called the meeting to order at 8:22 a.m.

2. Approval of Agenda

- 9.3 AGM Update
- 9.4 Organ Donations

MOTION: To accept the agenda with additions. **Angela/Dan. Carried.**

3. Approval of Minutes from February 26, 2019

- There is no current tax credit for First Responders. For Volunteer Fire Fighters yes but not FR. Change wording to “It was suggested that....”

MOTION: To accept the minutes. **Joel/Matt. Carried.**

3.1 Business arising from the Minutes

ACTION ITEM	ACCOUNTABILITY	TIMELINE
1. Create a retention and destruction policy and include discipline and consensual resolutions. Council likes the CPSS reasons for keeping info and would like this reflected in the policy.	JML	Underway
2. Medicine Wheel Training	JML	Not started – Following AGM
3. Follow up with Saskatchewan Health Authority Director of EMS, Central Division (FR portfolio is located there) when one is officially appointed.	JML/Jen	Completed
4. PACE Conference - Council would like to see the abstract and the full paper	JML/Jen/Rashed	Underway

4. Progress on Strategic Priorities: *Note: strategic planning will be completed in conjunction with this meeting.*

4.1 Strategic Outcomes Update:

- Research: Finalizing applications for grants. Trying to strengthen relationships with Sask. Polytechnic and U of S. Applying with U of R for a MITACS matching grant to help fund the engagement project.
- Completed a pilot project; the Electronic Health Record project. Submitted a proposal to the Paramedicine Across Canada Expo (PACE conference).

Action Item: Council would like to see the PACE abstract and the full paper. SCoP is hoping to publish the findings.

- We are going to invite an Indigenous elder to the AGM to provide cultural context/blessings.
- Working on a vendor evaluation for our registration system.
- Submitted a large grant application. Federal grant relating to the use of innovation in any setting.
 - Applied for funding to initiate a virtual reality (VR) project that would support regulatory assessment of member competency. VR is currently being used in medicine to hone skills; unusual to see it in regulation but it is a good opportunity for the College.
 - Plan to develop the first module, do the VR testing, then clinical testing to ensure accuracy.
 - Potential exists for other jurisdictions to use the same modules, via COPR, and be a national tool.
- Meeting with Saskatchewan Health Authority (SHA) about Medical Assistance in Dying (MAID). They are trying to standardize the MAID process within the health authority.
 - The SHA is looking to identify conscientious objectors, plus a pool of individuals who would be ok with participating in MAID.
 - It is entirely ok for members to refuse to participate in MAID without employment repercussions.
 - SCoP could ask during renewal for people to self-identify; opt-out or opt-in hasn't been determined; this is the info needed by employers and dispatchers, not the regulator.

4.2 COPR National Exam Results

- No exam since last Council meeting.

4.3 EMR Exam Update

- No exam since last Council meeting.
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5. Additional Updates – Executive Director

5.1 Accreditation update

- COPR is going to be the voice of regulators with Accreditation Canada.
- SCoP will not join AC for now; it will work through the process with COPR as the lead.
- Many of the jurisdictions are doing this. Being a member of AC doesn't make (financial) sense currently.
- Executive Director discussed developing a new framework for discipline based on new behavioural-based competencies and how to evaluate.

5.2 Registration System Vendor

- The registration system we have (iMIS) is not at all designed for regulators. Every nuance we have requires a change to the system (considerable custom work).
- SCoP is considering options regarding the registration system.

6. Committee Reports for Information

6.1 Executive Committee

6.1.1 Ratification of Executive Committee Decision(s)

- No decisions since last meeting.

6.2 Education Committee

- No meeting since last Council meeting.

6.3 Audit Committee

6.3.1 Financial Reports; Balance Sheet

- These documents were circulated to Council.

6.3.2 Amendment to Reserve Fund Contributions

- Clean audit was received.
- Statement of Financial Position: Investments have recovered from a dip earlier in the year.
- Statement of Operations: auditor reported operating activities separate from investment, so there is a year over year comparison.
- Surplus this year of \$82,000 which will support an increased capital reserve should we decide to update our registration system.
- **MOTION:** That the capital reserve funds be increased to \$200,000 and that SCoP contribute \$58,790 to the capital reserve fund for 2018. **Olu/Matt. Carried.**

6.3.2 Approval of Audited Financial Statements

MOTION: To approve the audited financial statements as presented. **Karen/Dan. Carried.**

6.4 Professional Conduct Committee

- PCC met March 27, 2019 and will meet again May 22, 2019 and June 26, 2019 (if required) before breaking for the summer
- 5 active investigation files
- 2 files in abeyance (awaiting Justice and arbitration process)
- 2 CCRA's expected to be signed soon
- 8 CCRA's active and being monitored
- 3 referred to Discipline Committee. One hearing is scheduled.
- PCC requested letter of concern sent to the Saskatchewan Health Authority regarding a service provider in the province.
- No details of individual cases were discussed.

6.5 Discipline Committee

- Currently finalizing dates on the files that are open.
- No details of individual cases were discussed.

6.6 Legislation and Bylaws Committee

- No resolutions were submitted by members before the deadline.
- SCoP proposed a resolution to establish minimum numbers of committee members instead of a maximum.

MOTION: For the resolution go forward to the membership for a vote. **Matt/Angela. Carried.**

6.7 Nominations Committee

- No update to report.

7. Paramedic Practice Committee (PPC)

- PPC has not met since last Council meeting; next meeting is May 13 and will be a face to face meeting.
- Drug monographs have been pulled from the protocol manual. New protocol manual will be posted soon. Drug monographs will be posted alongside. Email communications, plus website communications will guide members.
- The monographs aren't updated regularly, are unreliable, and incomplete. There is an up to date resource with eHealth, but non-health system members cannot access it.

MOTION: To go in camera at 11:45am: **Olu/Matt.**

8. Meeting and Training Updates

8.1 Ministry of Immigration and Career Training (Virtual Reality)

- Details discussed under agenda item 4.1.

8.2 University of Regina

- Details discussed under agenda item 4.1.

8.3 COPR PEASAC (Foreign Trained Applicant - FTA) Project

- Committee meeting in Toronto. COPR paid for SCoP attendance. Mapped out the process for FTA evaluation.
- COPR members are agreeing on standards, process, and policy. Project is on time. Tech should be well-developed by the fall. International applicants will go through COPR first instead of coming directly to the regulators.

9. Other/New Business:

9.1 Annual Report

- Annual Report will go out by email for approval.

9.2 Strategic Planning – Part 2 to occur following this meeting

9.3 AGM Update

- Schedule is done. Ted Jaleta and Darci Lang are the keynotes. Uplifting agenda.

9.4 Organ Donation

- More positions have been established in the region to facilitate organ donation. Can paramedics help with this, because they do pronounce people in the field? Any bigger picture thoughts?
 - Tissues can be removed after death, so this would be for those types of organ donations.
 - Any thoughts can be sent to Jason Trask.

MOTION: To go in camera at 1:30pm: **Olu/Angela**

10. In Camera Session

10.1 ED Item(s): if applicable

10.2 Council Item(s): ED excused for this portion of meeting

11. Adjournment: Next Council Meeting – June 14, 2019
